

FINAL

**Maine Wastewater Control Association
Executive Committee Meeting
Friday, August 17, 2006
9:00 am
Maine Municipal Association, Augusta, ME**

Present: Andy Rudzinski, David Anderson, Al Jellison, Howard Carter, Tom Wiley, Steve Sloan, Vivian Matkivich, Andre Brousseau, Mike Grove, Lenny Blanchette, Janet Abrahamson, Margaret Langhill.

Guests: Charlie Tyler-NEWEA, Arnie Bevins-NEWEA

1. Call to Order: President Andy Rudzinski called the meeting to order at 9:08 a.m.
2. Approval of Minutes-July 28, 2006: Mike Grove made a motion to approve the Executive Committee meeting minutes of July 28, 2006, seconded by Howard Carter. All approved.
3. Treasurer's Report-Financial Reports June 2006: Dan Bisson was absent, but submitted a written report stating that the June 2006 Financial Reports are in order and recommends they be approved. A motion was made by Al Jellison to approve the June 2006 Financial Reports as submitted, seconded by Vivian Matkivich. All approved.
4. DEP Representative Report: Brian Kavanah was absent and did not submit a written report.
5. NEWEA State Director's Report: Andy Rudzinski introduced Charlie Tyler from NEWEA, who introduced Arnie Bevins, incoming President of NEWEA. Arnie gave an overview of his experience in the industry, and commented that in his 9 years with the NEWEA Board, Maine has always stood out to him with regard to MWWCA's legislative efforts. Arnie gave an overview of actual and proposed upcoming events. There was a discussion about recruiting and retaining employees, and Arnie reviewed NEWEA's long range plan to work with educators and guidance counselors with regard to recruiting efforts. Howard noted that they notified the 75th Anniversary Scholarship winner and the check will be cut in early September. There will be a small presentation at the Meet & Greet at the MWWCA Fall Conference. There was a general discussion about scholarship programs.
6. President's Report: Andy Rudzinski passed around the correspondence file and gave a brief overview of its contents.
7. Committee Reports:
 - A. Past President: Vivian Matkivich had nothing to report.
 - B. Conference Committee: Tom Wiley reported that to-date there are 44 vendors, 40 golfers, 7 hole sponsors, 3 meet & greet sponsors and 2 pig roast sponsors. Tom reviewed the sponsorships and the VIP program for vendors. There was a brief discussion on the meal tent and the fact that there will be limited parking. Tom reported that the prizes have been ordered and reviewed what they are. He noted that the vendors have been asked to decorate the booths and that the pig roast would have a 60's theme. Tom noted that Mary Waring has ordered the clocks for the founders, and the founders have been invited.
 - C. Collections Systems: Steve Sloan reported that he has put together some information and he is working on forming a committee and having a committee meeting before the fall conference. He has also contacted Greg Kidd for some training information. Steve added that there will be a Collection Systems O&M class for January and that he would like to do one six months later up North. Steve also passed around other training information.
 - D. Laboratory Committee: David Anderson reported that there is nothing new with the Laboratory Committee because they are still waiting for the DEP on the BOD issue. There was a follow-up discussion about holding times from the previous meeting.
 - E. Personnel Advancement Committee: Janet Abrahamson reported that she is not having any luck contacting the chair of the Operator Exchange Program. Arnie Bevins said that he would follow up. The exchange will be with Connecticut if we can find an operator willing to go.

Janet reported that the volunteer schedule is almost complete, and it will be sent out within a week or two. The speaker letters will be going out today.

- F. JETCC: Lenny Blanchette submitted a written report and passed out the JETCC training calendar for the fall as well as the draft brochure for the North Country Convention. He noted his thanks to Steve Lane, who is working on the new JETCC website. He added that the next exam date is November 15 and the next certification renewal is March 2007. He will check with Leeann Hanson to see if she will be sending out a list of the DEP credits in December. Lenny added that JETCC has recently met with Commissioner Littell and gave a brief overview of the meeting.
 - G. Ops Challenge Coordinator Report: Andre Brousseau reported that he met with the team and they have set the practice schedule for starting August 29th. The equipment is all lined up, plane tickets have been purchased, hotel has been booked, and the shirts will be done up. The funds have not yet been received from NEWEA. Andre will check with Elizabeth Cutone after the Labor Day Holiday. Charlie Tyler commended the team.
 - H. Website: Steve Lane was absent and did not submit a written report.
 - I. Membership Committee: Chuck Applebee reported that there are currently 621 members, but revenue is still short of budget. Al Jellison noted that there is a correction to be made on the MWWCA application.
 - J. Safety Committee: Al Jellison reported that they have been working with MMA and DEP. If you have MMA as an insurance carrier, 9 of the 12 programs offered are approved for DEP credits.
 - K. Public Relations Committee: Ryan Wadsworth was absent and did not submit a written report.
 - L. Vice President: David Anderson briefly noted that he is impressed with Sunday River after having met there, and that they are still being considered for the 2007 Fall Conference.
 - M. Government Affairs Committee: Mike Grove reported that Andy Fiske told him that DEP will be proposing revisions of Chapter 595F. Mike gave a review of the revisions-first draft. Mike also noted that the advocate for Environment Maine is changing positions. He has spoken with the replacement and will be meeting with her next week. He doesn't expect the current relationship to change. Mike gave a brief report on the Green Infrastructure Group. He feels that we should still stay involved with this group in order to keep the education of our industry in the forefront. There was a general discussion on the SRF funding issue.
 - N. Pretreatment Committee: Ron Letarte was absent and did not submit a written report.
 - O. Awards Committee: Mary Waring was absent and did not submit a written report.
 - P. Communications Committee: Mac Richardson was absent, but he sent with Vivian the proof of the newsletter for the correspondence file.
 - Q. Residuals Management Committee: Jeff Pinnette was absent and did not submit a written report.
8. Old Business: None
9. New Business:
- a. Dana Lee: Andy Rudzinski gave a report of the proposal submitted by Dana Lee to be retained as a legislative advocate for MWWCA. Tom made a motion to accept the contract from Dana Lee, and to put together a task force to look at membership fees by October 2006, seconded by Steve Sloan. After a detailed discussion, David Anderson made a motion to amend the original motion to add the contract start date as September 1, 2006, seconded by Al Jellison. 10 approved, 1 abstained. Motion carries. Tom Wiley nominated Al Jellison and Vivian Matkivich to form the committee to review the membership fees.
 - b. Call for Operator Creativity & Effluent Contest: Brief discussion to clarify that these contests will not be done this year.
 - c. Salary Survey: Andy Rudzinski made a motion to go into executive Session at 12:01pm, seconded by David Anderson, all approved. Al Jellison made a motion to come out of executive session at 12:18pm, seconded by Howard Carter, all approved.
10. Adjourn: Al Jellison made a motion to adjourn, seconded by Howard Carter. All approved to adjourn the meeting at 12:19pm.