

**Maine WasteWater Control Association  
Executive Committee Meeting Minutes  
Friday, July 27, 2007  
9:00am  
Marriott, South Portland**

**Present:** David Anderson, Chuck Applebee, Howard Carter, Jeff McBurnie, Andre Brousseau, Karen Tangeman, Dan Bisson, Greg Cataldo, June Mooney, Mac Richardson, Travis Peaslee, Steve Sloan, Brad Moore, Mary Waring, Brian Kavanah, Janet Robinson, Leonard Blanchette, Joan Kiszely.

**Absent:** Tom Wiley, Andy Rudzinski, Ryan Wadsworth, Al Jellison, and Mike Micucci.

1. **Call to Order:** President David Anderson called the meeting to order at 9:05 a.m.
2. **Approval of Minutes-June 15, 2007:** Mac Richardson made a motion to approve the Executive Committee meeting minutes of June 15, 2007, as amended, seconded by Steve Sloan. All approved.
3. **Treasurer's Report-Financial Reports April & May 2007:** Dan Bisson noted he has reviewed the April Financials. Mac Richardson made a motion to accept the financial report for April 2007, seconded by Jeff McBurnie. All approved.

Dan reviewed the May Financials. Mac Richardson made a motion to accept the financial report for May 2007, Chuck Applebee seconded. All approved.

Dan noted that the outstanding issue will be resolved and will show up in the June report.

**Audit Report:** Dan Bisson has nothing to report on this matter yet. He noted that he will work on this in the next month, and would like to be able to report back at the next meeting.

**Credit Card Issue:** David Anderson reported that he sent a letter to Chris Lockwood regarding the ability to use credit cards for payment. Joan Kiszely reported that whether or not MMA moves forward with a new computer system that would allow us to process credit cards, Mike Starn, her Director, noted that MMA would offer this service by January of 2008. He noted that we could meet this fall with the Treasurer and President to discuss this issue and work out something.

**IRS:** Motion made by Mac Richardson that its is the consensus of the Executive Board to pay the proxy tax to the IRS, as recommended by MMA Accounting Department, seconded Jeff McBurnie. All approved. Dan Bisson noted he would ascertain the exact amount from Sara Ledoux.

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4. **DEP Representative Report:** Brian Kavanah reported on LD 564 and thanked everyone for his or her work on this bill. He also asked if the Association was interested in working with DEP on the concept of asset management and the trust fund. He would like to have a working group to come up with some requirements and good planning. David Anderson noted he would assign this to the Government Affairs Committee to work with Brian Kavanah. It was noted that this is the future and MWWCA should assist with a proposal. David Anderson noted that Paul Rodriguez & Betty Marchesseault might possibly be interested in serving on the MEPDES fees working group with Brian.

SWAT Meeting Report – Janet Robinson reported that the Technical Advisory Group’s mission is the dispensing of funds and technical advice. The two big things are the Dioxin testing Program and the disbursement of money from the State’s General Funds for ambient water quality monitoring. She noted that a good portion of the meeting was spent discussing the level of the Dioxin Monitoring Program. The biggest thing in this program is the use of the dioxin data by the MECDC in setting fish consumption levels. The ambient biological monitoring program (benthic assessment) got funded this year. The State of Maine has a very good program. It is fully funded, and will proceed. CDC also requested funds for general sampling. They funded a study in Gorham on eagles and nest eggs looking for effects of emerging pollutants. The overall trend is lower and lower levels of toxicants and a greater array of contamination. This may eventually lead to more regulations. (Further information on this topic can be found on the web page under the DEP -Surface Water & Monitoring Program) Barry Mower will be doing a session on this topic at the Fall Convention and it will be an overview and how it is funded. David Anderson noted that his recommendation would be that everyone needs to task themselves, and MWWCA needs to task itself, that come spring, we need to look at their website and review the information that the SWAT committee is proposing.

5. **Fall Convention Update** – Howard Carter reported that we profited \$3,569 on the Spring Conference.

Howard reported on the status of preparations for the Fall Convention. He noted that the brochure would go out on Monday, July 30<sup>th</sup>. Joan Kiszely reported the mailing would go out via email, will be posted on the Web site, and that the municipal plants that do not have email, will receive a hard copy in the mail. Joan further reported an attendee packet would be mailed out to non-member plants, as well as a letter from Travis Peaslee encouraging membership.

Greg Cataldo reported on the Technical Sessions that are on the Agenda. He reported about the scheduled Round Tables from 7:00 a.m. - 8:00 a.m. on Thursday & Friday. He noted that having three sessions would be a test this year. There was a brief discussion regarding the collection systems session. It was requested that we also post the attendee packet on the NEWEA website. Discussion took place on estimated loss of attendees due to a NEWEA Specialty conference on wetlands.

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Steve Sloan reported that he would be marketing for hole sponsorships, and the other sponsorships. Travis will take care of the golf signage.

6. **NEWEA State Director**: Brad Moore reported they did select a gentleman named Nick from Mechanic Falls as the Operator Exchange. Nick has just passed his operators test.

Brad further reported on the Peloquin Award and the Operators Award. He is requesting the Board members to e-mail him with some nominations for these awards.

Brad Moore noted that because the NEWEA Specialty Conference conflicts with the Fall Convention, the President will not be able to attend the Fall Convention. An invitation has been extended to Bob and Elizabeth Cutone and, if they are able to attend, MWWCA will pay for the registration, but not the overnight cost.

There has been some interest in the York County Community College certificate program. Greg Cataldo noted that there is a session from Dana Peck about this program at the Fall Convention.

7. **Correspondence**: David Anderson passed around the correspondence file and reviewed the contents. David Anderson noted that some Board members would meet with the Maine Water Utilities at Jeff McNelly's camp to discuss further endeavors to continue working with them.

8. **Committee Reports**:

- a. **Past President**: Andy Rudzinski – No report - Absent
- b. **2<sup>nd</sup> Vice President**: Tom Wiley – No Report Absent
- c. **Collections Systems**: Steve Sloan reported they had a meeting in Brunswick on July 11<sup>th</sup> at Brunswick Sewer District. He thanked Leonard Blanchette for the meeting room and lunch. They received one nomination for the Charles Perry Award. Steve Sloan will speak to Mary Waring about getting the plaque made. This award could be given at the Meet & Greet. They did fill the Tech Session moderators for the Fall Convention on the Collection Systems sessions. The next meeting will be in Topsham in September.
- d. **Laboratory Committee**: June Mooney reported they had a meeting on July 19<sup>th</sup> and it was very well attended. She was able to get DEP credits because of the discussion on COLILERT. She is still working on the SOP's.
- e. **Personnel Advancement Committee**: Greg Cataldo reported on the final agenda for the Convention.
- f. **JETCC**: Leonard Blanchette reported that the LD 764 was passed and they received a supplemental \$10,000 out of the requested \$30,000. JETCC will be mailing out an abbreviated course brochure to save on cost. He distributed the Fall Training Schedule, and thanked MWWCA for the \$500 funding. It was noted that if JETCC sends a letter requesting this money to the President, we could then process the funds. They would like to have a JETCC meeting on September 20<sup>th</sup> around 1:30 p.m.

- g. **Ops Challenge Coordinator Report:** Andre Brousseau reported that at the last regional conference in North Conway they came in third. They will be going to San Diego on October 12<sup>th</sup> to compete. They received some additional funds from Wright Pierce. He noted they would be purchasing plane tickets in the next couple weeks. They will have about six to eight weeks of practice before the San Diego trip.
  - h. **Membership Committee:** Travis Peaslee reported they only have eleven members who have not paid to date. He will have Joan Kiszely write off eight of them.
  - i. **Safety Committee:** Al Jellison – absent – no report.
  - j. **Public Relations Committee:** Ryan Wadsworth – absent – no report.
  - k. **Government Affairs Committee:** Chuck Applebee reported that the committee has been quiet to this point. They will be putting together a meeting in the future. Chuck Applebee will need to look at having a new lobbyist. It was reported that Dana Lee will no longer be able to do lobbying for them and he now is the Town Manager for Poland.
  - l. **Pretreatment Committee:** Mike Micucci – absent - no report.
  - m. **Awards Committee:** Mary Waring reported that we would have to put off the Goodenow Award at this Fall Convention. She noted this would be postponed because there was no committee. The Clean Water Week Award will be given on Thursday and others may have to be done at the Meet & Greet.
  - n. **Communications Committee:** Mac Richardson noted he needs some articles for the newspaper. He noted he just sent an email to Heidi Gage to see where we are with the next issue. He thanked Brian for the information he gave him for the newsletter.
  - o. **Residuals Management Committee:** Jeff McBurnie reported on the LD 564. There was a compromise and the bill has to go through rule making. There will be no stakeholders group on this. He reported that DEP did hands-on odor training, and it went very well. He noted that if there was a facility that is in a sensitive area, he offered the possibility of on-site training to the Board. The cost was \$3,000 and felt this was very valuable. The referendum in Brunswick went through and there has been no appeal to date. This was a Class A Biosolids case. They put together a Power Point presentation on the Brunswick referendum, and will present it at the Fall Convention. They are looking at having quarterly meetings.
  - p. **Website:** Steve Lane – absent – no report
9. **Old Business:** There was no old business discussed.
10. **Strategic Planning:** David Anderson reported he has reviewed the Strategic Plan, and will do some work on it. He will then send it to the group that met, for their review, in order for it to be adopted at the end of the year.
11. **New Business:**  
Outstanding Service Award: David Anderson noted that there are no fixed criteria. A couple of years ago it was given to Environment Maine. He made a recommendation that he would like to give this award to Representative Pat Flood. His political party had not supported bonds in the previous year but he was willing to work on some bond issues in the 2007 session. He worked very

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closely with MWWCA about dealing with legislation and explained the Revolving Fund many times to the Appropriations Committee. Dave also feels that Rep. Flood gave MWWCA some good advice. Motion made by Mac Richardson to accept the President's recommendation to give the Outstanding Service Award to Representative Pat Flood, second by Dan Bisson. All approved.

Roger Gagne Award: Mary Waring reported that she only got one response on her email. She got three nominations from Tom Wiley. The three are Brad Moore, Greg Cataldo, and Steve Broadbent. She had ballots and distributed them to the Board. She noted that she would poll the five Board members who are absent.

David Anderson noted that we do need to elect officers at the Fall Convention. Howard Carter made a motion to nominate Andre Brousseau as Second Vice President, seconded by Jeff McBurnie. All approved. This matter will be voted on at the Fall Convention.

Administrative Guide: Joan Kiszely reviewed what she needed from certain individuals to complete the Administrative Guide.

12. **Adjourn**: Mac Richardson made a motion to adjourn, seconded by Jeff McBurnie. All approved.

The meeting was adjourned at 11:40 a.m. to a delicious picnic lunch.