

FINAL

**MAINE WASTEWATER CONTROL ASSOCIATION  
EXECUTIVE COMMITTEE MEETING  
MARCH 19, 2004  
MAINE MUNICIPAL ASSOCIATION, AUGUSTA**

**Attendance:** Darold Wooley, Dan Bisson, Brad Moore, David Anderson, Tom Wiley, Ron LeTarte, Howard Carter, Tony Gordon, Al Jellison, Brian Kavanah, Mike Grove, Vivian Matkivich, Steve Lane, Jeff Pinnette, Mary Waring, Joan Kiszely, Nancy Sargent

1. **Call to Order:** President, Darold Wooley, called the meeting to order at 9:10 a.m.

2. **Approval of Executive Committee Meeting Minutes:**

A. Approval of the January 16, 2004 Executive Committee Minutes: Al Jellison made a motion to accept the minutes of the January 16, 2004 minutes. Vivian Matkivich seconded the motion. All approved.

B. Approval of the February Executive Committee Meeting Notes: Darold Wooley discussed the fact that the original meeting minutes were lost and the set that was distributed were re-created. Vivian Matkivich made a motion to accept the February Executive Committee Meeting Notes. Howard Carter seconded the Motion. All approved.

C. February Retreat Summary: The Executive Committee reviewed the Retreat Notes from February 5, 2004 and February 6, 2004. Tony Gordon made a motion to accept the Retreat Summary Notes from February 5, 2004 and February 6, 2004. Dan Bisson seconded the motion. All approved.

3. **Treasurers Report:**

**A. December 2003 Financial Report:** Dan Bisson reported that the financial report for the period ending December 31, 2003 has been amended. The main issue that needed to be changed was the Operator expense item. Vivian Matkivich made a motion to accept the financial report for the period ending December 31, 2003. Mike Grove seconded the motion. All approved.

**B. January, 2004 Financial Report:** Dan Bisson reviewed the financials for the period ending January 31, 2004, and no revisions are needed. Tom Wiley made a motion to accept the Financial Report for the period ending January 31, 2004. Vivian Matkivich seconded the motion. All approved.

**C. February 2004 Financial Report:** Dan Bisson reported that there are numerous expenses that came in at the end of February that will be reflected on the March financial statement. Dan reviewed the February financials and reported that all is in order. Howard Carter made a motion to accept the Financial Report for the period ending February 29, 2004. Al Jellison seconded the motion. All approved.

**D. Audit Report:** Darold Wooley discussed that fact that as noted in previous discussions, two audits in simultaneous years are needed in order to obtain a corporate credit card. It was noted that a number of the other affiliate groups opted to not have an audit done in 2004 (for 2003 FY), which in turn increased the cost of the audit to \$500.00. Darold recommended that MWWCA forego the audit for 2003 and get on the same schedule as the other affiliate groups and abandon the idea of an association credit card. Discussion took place on what the other benefits of the audit would be. Mike Grove made a motion to forego the audit for 2004. Dan Bisson seconded the motion. All approved.

**E. Charles Perry Certificate of Deposit:** Dan Bisson reported that he received the renewal notice for the Charles Perry Certificate of Deposit. Dan recommends maintaining the minimum term, as the interest rates are low. The CD is due March 30<sup>th</sup> and he'll speak with Lenny Blanchette regarding this matter. Howard Carter made a motion to extend the Charles Perry Certificate of Deposit for three months. Vivian Matkivich seconded the motion. All approved.

**4. NEWEA State Director's Report:** Howard Carter reported that January started off well at the NEWEA annual conference. The award winners are as follows:

**2003 EPA National Combined Sewer Overflow Management Award:** First Place went to the City of Bangor, ME CSO Program.

**2003 EPA National Onsite/Oversight Operator Trainer Award:** Ken Jones, Maine DEP

**2003 NEWEA Operator Award:** Steve Butler, Brewer WWTF

**2003 NEWEA Alfred E. Pelouin Award:** Vivian Matkivich, Lewiston-Auburn WPCA

**2003 George Bradley Gascoigne Medal for Research in Wastewater Treatment Plant Operational Improvement:** William Luksha and Paul Rodriquez

**WEF Quarter Century Operators' Club:** Ken Locke, Darold Wooley, Brad Moore

**WEF Service Award:** Douglas Miller

The Congressional briefing will be held April 26<sup>th</sup> and 27<sup>th</sup>, 2004. Attending the briefing will be Darold Wooley, Howard Carter, Vivian Matkivich, Greg Cataldo and Andrew Fiske, DEP. Monday afternoon there is a meeting with Senator Susan Collins and someone from Senator Snowe's staff. They will also be meeting with Mike Michaud and Tom Allen.

The next NEWEA meeting is in Worcester, MA in March.

**5. DEP Representative Report:** Brian Kavanah reported that it has been busy on the legislative front over last few weeks. One of the issues is the 21 degrees and 6.5 standard for fresh water Class C. Brian last heard that it was a split vote on the committee and it looks like this issue may be revisited at a later time. On the March 19<sup>th</sup> session, it was quite clear that there was a vote to reconsider. Discussion took place on this matter. On the Marine DO issue, a change from 85 to 75 was suggested. It went to a work session and was voted ought not to pass. The DO standard will stay as is. Discussion took place

regarding Bill Taylor's letter and the Andy Fiske letter. Mike Grove reported on LD 1845 Bill. He noted that even if the Association went in with 100 percent agreement, the bill would have died. They backed off on the bacteria part of the bill. Brian Kavanah would like MWWCA to think about what the key issues are on the bacteria, and to give some thought on what the path forward should be. DEP will be submitting a report to the legislature on status of discharges. DEP is working on a summary of licenses status, environmental performance status, and will give a copy to MWWCA when it is finalized.

Brian further reported that there will be a fee increase for licenses. DEP is looking to get a stakeholders group together for the increase of fees. DEP would like to try and have this in place by October. They want to look at how the whole system is funded and see where it stands.

On the toxics rule, there will be a continuation of the stakeholders group. The groups will need a few more meetings to get a timetable on bringing the rule forward.

## **6. Old Business:**

**A. Logo – Adoption of final versions:** Brad Moore reported that the color copy of the proposed new logos were drafted by Sharon Ross at Woodard & Curran. The Executive Committee needs to decide what they would like for a new logo. Lengthy discussion was held on the choice for the logo. Al Jellison liked the existing logo with new motto for medallions and pins, and a new graphic for the letterhead. Discussion took place on the preferred logo and whether there should be one, or two. It was the consensus of the Executive Committee to have two logos, one for the medallions and pins and one for letterhead. The choices were narrowed to two, logo 3 and logo 6 on the sheet Brad distributed. Mike Grove made a motion to accept Logo #6 for the letterhead. Ron LeTarte seconded the motion. 13 approved/1opposed. Motion carries.

Specific changes to logo 6 were discussed. Dan suggested we change the phrase "since 1966" to "founded 1966". Brad will ask the graphic artist to change the logo to have the "Water Quality – Our Maine Concern" on top of the MWWCA, and shrink the initials and put the "founded 1966" on the bottom. Tony Gordon noted that it may be a good idea to link the two "W"s in wastewater. Brad will have a version done with interlocking "Ws" as well. It was the consensus of the Executive Committee that the blue would be a good color. Tom Wiley suggested an e-mail vote but Darold thought it would be hard to get a consensus. Brad will e-mail the next round for e-mail vote. For the logo for the medallions, the Committee would like to see something done like #3, with the lettering and coloring similar to Logo #6 in order to make the two recognizable. Should be using something like #3 for medallions and shirts as long as the font is the same, one with text in the circles like the existing logo and something like logo #3. Stay solid green for #3 like the existing one.

**B. Position Papers for Congressional Briefing:** Darold Wooley noted that he does not want to bring the blending policy position paper to the congressional briefing. Discussion took place on whether a position should be brought and how it should be

worded. Darold does not want it put in the published brochures. He feels that members should just speak about what EPA put out and how it is not clear and how it will be interpreted. It was the consensus of the Executive Committee to leave the position off brochure, but report, if asked, in favor of the concept of blending, but need the policy clarified.

**C. Finalize Spring Conference:** Tom Wiley reported that the Spring Conference Flyer has gone to the printer. Flyers will be mailed to all plants and members. He reported that there will be a meeting on March 26<sup>th</sup> at Point Sebago to start working out details for the fall convention. Tom noted that Janet has been working hard on the tech sessions for the Spring Conference. Tom reviewed the sessions with the Executive Committee. Janet will take care of the signs and Joan Kiszely has spoken with Jeff's catering on the logistics. Tom noted that the WEF Congressional Briefing is around the same time, but it could not be avoided. Janet was going to provide a list of individuals who would be given a complimentary registration to the event. Usually, award recipients receive a letter stating they will receive a complimentary lunch or a \$15.00 discount on the registration. Howard Carter will contact Greg Cataldo for a copy of the letter. Discussion took place on possible keynote speakers for the Spring Conference. Brad Moore will ask the City Manager of Bangor Ed Barrett, and ask him to speak about tax reform and other matters. He will have about 20 minutes to speak.

## **7. Committee Reports**

**Pretreatment:** – Ron LeTarte reported that the Committee met on February 19<sup>th</sup>. Jim Rogers and Jay Pimpare attended. The Committee reviewed the streamlining proposal to help make new rules of the pretreatment program more effective and hope to have it published this fall. The Committee also discussed a possible agenda for the Regional Pretreatment Coordinators meeting on June 17<sup>th</sup> in Concord, New Hampshire. Ron further reported that Jim Rogers is working with several towns and cities that are required to meet new discharge standards including monitoring and sampling. The towns have no experience dealing with these types of situations. The Committee is assisting these towns along with the DEP. The Committee also addressed the issue of a condensed guidance manual (Introduction to the national Pretreatment Program) as well as a handout for quick reference on sampling and preservation. Committee hopes to presents these items at the next meeting. The "Introduction to Pretreatment" will be placed on the website.

**Ops Challenge:** Tony Gordon reported that they are down to one team (Pump Fiction). The second team needs two more people and until they can find volunteers, they are not sure whether they will have a second team or not. Pump Fiction is practicing every Thursday night. EJ Prescott donated pipes and 4 couplings. The team will be attending the training day in Springfield, Massachusetts on May 1<sup>st</sup>.

**Lab Committee:** David Anderson reported the Committee met with Leeann Hanson, Dean Dadmun and Chuck Conway regarding the QA/QC training. The trainings will be held June 1<sup>st</sup> in Brewer, June 2<sup>nd</sup> in Presque Isle, June 10<sup>th</sup> in Hallowell, and June 11<sup>th</sup> in Saco. JETCC has contracted with Katahdin Analytical to do the training. The

Committee approved the revised lab procedures (Chlorine residual by DPD, Temperature, pH, TSS, BOD, Settleable Solids, Fecal Coliform by Membrane Filter, E.coli by Membrane Filter.) The final manual should be ready by the training sessions in June. The Committee will review the QA/QC manual at the next meeting. The NEWEA Lab Practices Committee will have a specialty conference in Massachusetts on November 18<sup>th</sup>.

**Web Committee:** Darold Wooley reported that he asked Steve Lane to be here today because of items that came out of the retreat. Steve spoke about the possibility of a listserv and decided on Yahoo Groups for the listserv. Steve noted that the Yahoo Groups listserv is free and that he moved about 110 people to the listserv. MMA will send Steve the membership list once the e-mail addresses have been updated. Nancy Sargent noted that calls were being made to MWWCA members inquiring whether members wish to receive information via e-mail and for their updated e-mail address. Once this is complete, Nancy will send Steve the membership list by text file with e-mail addresses and Steve will move these individuals over to the listserv. Steve wanted to know how the Executive Committee wanted the listserv used. A decision also needs to be made on how the information is going to be disbursed over the listserv. Whoever the Executive Committee chooses to be able to post on the listserv, those individuals will need their own username and password in order to post any messages. Steve gave an article to Heidi to put in the paper explaining how the listserv will be compiled and what its purpose is. Brief discussion about the secure area on the MWWCA website. You will need to have a password to have access to the secured area. Steve also noted that there was a request from an Italian gentleman asking if someone from MWWCA would be able to take him around Maine to review lagoon sites. Tony Gordon volunteered to do this. Steve will forward the information to Tony. Discussion took place on the possibility of having a media clip from the video placed on the website. It won't cost anything and won't take up too much room on the server.

**Past President:** Al Jellison reported that he assisted the Public Relations Committee in staffing the booth at the Maine Engineers Week Expo. Al reported that quite a few people stopped and he distributed the NEWEA brochures.

**Residuals:** Jeff Pinnette reported on the status of the White Paper Fundraising. He noted that the goal of the fundraiser was \$10,000.00 and pledges were received in the amount of \$10,500.00. The Committee became aware of MOFGA's anti sludge article. The Committee issued an editorial response. The Committee met with MOFGA to discuss these issues. Another issue for the Residuals Committee is resuming a dialogue with the DEP. They have a meeting next week with Paula Clark and Jim Pollock from DEP. Jeff heard about the results of a stockpiling study indicating some nitrogen loading issues and DEP is looking to respond to that. The Committee would also like to discuss the White Paper issue with the DEP. Other news on the White Paper fundraising effort was that the State office came up with \$10,000.00, and coupled with the MWWCA fundraising initiative, these funds will allow John Peckenham to do a very thorough job. The Residuals Committee met in January.

**Government Affairs:** Mike Grove reported that the major issue was that there was a suggestion made to take a different approach on tackling the LDs. Mike also reported that there was an article by Nick Bennett in the Portland Press Herald. Mike requested a guest editorial on that article, submitted the article and was advised that it was too long and too technical. However, he revised the article and provided a copy to the Executive Committee. Mike advised the Portland Press Herald that the article would be their “exclusive” and Mike was told it would be published soon. Mike noted that he signed the article in his capacity of the Plant Manager of the Augusta Sanitary District. Mike gave the history behind the response. Mike noted that the long version of his article was given to NEWWN, but he has asked that the article not be published in NEWWN until it is run in the Portland Press Herald

Mike further reported that during the Natural Resources Committee Workshop, the Governor had the Deputy Commissioner give a briefing on the Eastern Fine Paper matter.

**Awards:** Mary Waring submitted her written Committee Report. She had nothing further to report.

**PR Report:** Brad Moore reported that he met with John Bronson at the end of February to plan how to finish up interviews, etc. for the video production. Tom Hennessey and Professor McGrath from UMO are the last two interviews for the video. Ed Logue will represent the DEP. John Bronson is corresponding with New England Films out of Bucksport as they have archived film of Maine and New England. When this is done, they will move to put everything together. The goal is to have it finished in June. Brad Moore noted that MWWCA has all rights to the video. Another item is that MWWCA is listed as a sponsor for the Maine Water Conference. MWWCA will have a booth at the Augusta Civic Center on April 21<sup>st</sup> and Brad is looking for volunteers to staff the booth. Tom Wiley and Mike Grove have volunteered to spend some time there. Brad felt that the Booth at the Maine Engineering Expo was a success and MWWCA should think about the possibility of having a demonstration at that event some time in the future. Clean water week posters due by March 26th. The Committee will meet on March 31<sup>st</sup> to judge the posters.

The next Public Relations Committee project is to update the directory and to have it available electronically.

## **8. New Business**

### **Volunteers to be Maine Principal Association Science Fair Judges:**

**May 15, 2004, 8:20 a.m. – 1:00 p.m. – UMO:** Darold Wooley would like at least two judges; Darold and possibly one other individual, will circulate throughout the crowd. It's on a Saturday and is a half-day affair ending by 1:00 p.m. Al Jellison volunteered to go through the crowd with Darold.

**Stockholm Jr. Water Prize:** Darold Wooley reported on the submittal for consideration. After much discussion, the committee recommended nomination for consideration of the award. Darold will write a letter to the applicant to congratulate her and ask her to come and review her topic with some members from the Executive Committee. Her name has to be submitted to NEWEA in June. Darold will coordinate with UMO to get their approval on issuing the scholarship.

**Other:** Brian Kavanah reported that the Indian Nations filed a lawsuit against EPA's decision on delegation and DEP and the Attorney General's office filed an appeal.

**9. Adjourn:** Howard Carter made a motion to adjourn. Tony Gordon seconded the motion. All approved.

The meeting adjourned at 12:44 pm.