

FINAL

**MWWCA Executive Board Meeting
Friday, November 18, 2011
Maine Municipal Association
Augusta, ME**

MINUTES

Attendance: Paul Rodriguez, Al Jellison, André Brousseau, Chuck Applebee, June Mooney, Aubrey Strause, Mac Richardson, Jeff McBurnie, Travis Peaslee, Leeann Hanson, Brian Kavanah, David Anderson, Tom Wiley, John Leslie, Joan Kiszely.

Absent: Mary Waring, Steve Lane, Dan Welch, Doug Howard, Dan Bisson, Chris Higgins

Guest: Eric Conrad-MMA, Mike Mullen-Director of Bureau of Land & Water Quality

Brief Introductions

Call to Order: President Paul Rodriguez called the meeting to order at 9:20 a.m.

MMA: Eric Conrad, Director of Communication & Educational Services reported to MWWCA that the increase for your Administrative Service Agreement for 2012 will be 1.5 %. He thanked MWWCA for your business. Paul Rodriguez thanked Eric Conrad for stopping by. Mac Richardson noted that because of Joan Kiszely, her department, and the continuity this relationship has been good for MWWCA.

Correspondence Folder: President Paul Rodriguez distributed the correspondence folder.

Approval of Minutes: Motion made by Jeff McBurnie, seconded by Al Jellison, all approved the minutes of October 21, 2011 with minor revisions.

Treasurer's Report: Al Jellison reported on the September financial report. He noted he is still trying to work out the details of the Legislative Breakfast and will work with Christine Longley to get the breakout correct. Al noted that everything is in order to date. Motion made by Jeff McBurnie, seconded by André Brousseau, all approved the September financial report.

DEP Representative: Brian Kavanah distributed the following written COMMITTEE REPORT:

DEP Update for MWWCA Meeting 11/18/11

Submitted by:

Brian Kavanah, Director-Division of Water Quality Management (DWQM)

brian.w.kavanah@maine.gov 287-7700

MEPDES/WDL Fee System Revisions

A title for the Department's legislative proposal to revise the MEPDES/WDL fee system has been submitted to the legislature for consideration. An Act to Improve the Department of Environmental Protection's Annual Waste Discharge License Fee System has been submitted by the Department to

FINAL

DEP Representative: Brian Kavanah distributed the following written COMMITTEE REPORT:

eliminate fee increases in certain permits due to recently derived toxics limits, to ensure greater annual fee predictability for dischargers, and to simplify implementation of the fee system for DEP staff. The proposed revisions are revenue neutral and dischargers would on average pay the same as they are currently paying. This is not a fee increase.

Toxics Rulemaking Update

The public hearing for Chapters 530 and 584 was held November 1, 2011. The rulemaking is being done in response to LD 515 that made revisions to the inorganic arsenic criteria, and other issues related to the toxics program. A hearing on Chapter 419 to revise the biosolids standard for arsenic was also conducted on this day. Several parties testified, some for, and some against the proposal. The public comment period closes December 1, 2011. The Department is actively discussing the proposed rule with EPA to ensure EPA's comments are received prior to December 1 and that criteria for ultimate approval by EPA are clear.

DWQM New Positions

The Assistant Environmental Engineer for SRF program (vacant since 2/25/11) was filled November 14 by Adrienne Fine.

President Paul Rodriguez thanked Brian for all his work and excellent interaction with MWWCA.

NEWEA State Director: Chuck Applebee distributed the following written report:

NEWEA State Director: Chuck Applebee distributed the following written **COMMITTEE REPORT:**

**Maine WasteWater Control Association
NEWEA Report by Chuck Applebee**

11/18/2011

I attended the NEWEA Executive committee meeting in Woburn, MA on November 16, 2011 at the NEWEA Office.

A proposal continues to move forward to change the responsibilities of State Directors and Directors at Large within NEWEA. The Goal is to position State Directors for future roles in NEWEA with Directors at Large assuming the roles of committee support.

I participated in the Awards Committee meeting which is working on the awards for the annual meeting in Boston Mar. of 2012. Several Maine Wastewater Control Association Members will be receiving awards at the upcoming conference including five Maine members who will receive the Quarter Century WEF Recognition. I will be asking for bio and pictures of the recipients.

I participated in the NEWEA Government Affairs meeting where the main topic was the 2012 Washington Fly-in.. NEWEA's goal is to continue to increase the number of representatives traveling to Washington DC supporting Wastewater issues important to our industry. NEWEA will help support travel expenses for speakers participating in the breakfast.

The date for the 2012 Fly-in has been scheduled for Mar. 6th -8th with the NEWEA Breakfast on the morning of March 8th . .

NEWEA will again participate in the cost of the Legislative Breakfast at \$1000 match with State and

FINAL

NEWEA State Director: Chuck Applebee distributed the following written **COMMITTEE REPORT:**

anticipates a three way split again with Maine. NEWEA continues to tout Maine as a model when organizing the Legislative Breakfasts. JETCC is looking to participate in the breakfast similar at the same level as last year.

Operator Exchange Program — John Golino from the Lisbon Wastewater Plant is scheduled to visit Connecticut in December.

I continue to work with Dave Carfo, Kevin Cini and Mike Bonomo to arrange for a Connecticut Operator to visit Maine in December.

As time progresses over the next year I will keep MWWCA Executive Committee up to speed on NEWEA issues and opportunities including the increased efforts on Storm Water, changing State Directors roles, assistance for Government Affairs events and new arising efforts.

I appreciate the opportunity to serve as the Maine Director for NEWEA and MWWCA.

Charles M Applebee

2012 Budget Development:

Jeff McBurnie reviewed the proposed 2012 budget with the Executive Board.

Old Business:

Website Update: Aubrey Strause noted that Steve Lane has included prices in the committee's 2012 Budget Request for update of the website. This is based on one "ballpark" proposal received, but noted that the group will solicit more proposals when the time comes. The proposal was available for EC members to look at.

Now that MWWCA has a Twitter policy, when does the group want to make that active? Her ad-hoc committee will meet after the December 16th meeting. She suggested that she could create a sample appearance for the Twitter feed, and go live after the members of the ad-hoc group are comfortable with it. She will check to see what tag is available for MWWCA.

Geodata Mapping & State Ops Exchange Update: Doug Howard was absent.

New Business:

Government Affairs Committee Representative: David Anderson distributed the following written COMMITTEE REPORT:

MWWCA Government Affairs Committee

Report for November 18, 2011 Exec Meeting

Public hearing Bond Bills October 24 before the Appropriations Committee

LD 359 for DSRF match sponsored by Rep. Flood

LD 741 \$30 million for water and wastewater projects sponsored by Sen. Alford

André and I provided testimony in support of both bills.

FINAL

Government Affairs Committee Representative: David Anderson distributed the following written COMMITTEE REPORT:

Jeff McNelly also spoke for LD 359.

DEP Rule Making Hearings – November 1, 2011

9:00 Chap. 530 – Use of amount set aside for future growth to avoid RP

Use of mass based limits

9:30 Chap. 584 – Changing cancer risk for arsenic for ambient water quality limits

Increases human health criteria by factor of 100

10:00 Chap. 419 – Increases screening concentration for arsenic in biosolids to 34 mg/kg

I presented testimony on Chap. 530 and 584 and Paul Rodriguez spoke for Chap. 419.

Others, including Jeff McBurnie and Brad Moore, also spoke.

Briefing on LD 781 – November 3, 2011 9:00 AM

Status of discussions between the Association of Nonwoven Fabrics Industry (INDA) and municipal wastewater treatment facility operators re: flushable consumer products

Legislative Advocacy – Shirley Churchill will continue to read bills as they come out of the Reviser's office and will send weekly reports to the Committee as she has done in past years. No decision has been made on filling the legislative Advocate position.

Aubrey Strause reported on the following on LD 781:

- Aubrey reported that the Environment and Natural Resource Committee met on November 3, 2011, and that she and Tom Connolly (Yarmouth) represented the comments and comments of the MWWCA Flushables Working Group. At this time, the plan is for INDA to fund an education campaign in Westbrook at the point-of-sale (i.e., the grocery stores). PWD will then conduct a follow-up "forensics" study (materials coming into its Cottage Place Pump Station in Westbrook) to determine how effective the campaign was. INDA also claims that its members are making some substantial labeling changes, but the MWWCA group does not believe the label changes are consistent or as prominent as they'd like to see. The Working Group and INDA have a conference call planned for November 28 to discuss the next steps.

Laboratory: June Mooney had no report.

Membership: Chris Higgins was absent.

Pretreatment: Tom Wiley reported the following:

- EPA is considering classifying dentists as categorical users due to concerns about mercury. The pretreatment committee feels that these changes may be unworkable due to the large number of dentists and where they are located. Many dentists practice in towns without a Pretreatment Program and even without sewers. Would the State be forced to regulate all of these?

Personnel Advancement Committee: Aubrey Strause reported the following:

- Assisted with putting together Technical Sessions for the MWWCA/MWUA Joint conference

FINAL

- Young Professionals: Travis Peaslee noted that the ad-hoc committee met at LAWPCA last week. There are a lot of great ideas from the group, and the discussion was on where they want to go with this. They will meet a few more times, and have a write up for an amendment to the by-laws, and they will establish some goals. One idea was to create some mentors at our Fall Conference. They talked about some criteria for young professionals, and decided there doesn't have to be an age to this. They plan to meet again in December and February. The possible chair would be Paula Drouin from LAWPCA.

Convention Committee: André Brousseau distributed the following written COMMITTEE REPORT

MWWCA Annual Sponsorship Opportunities

I have had a few conversations with NEWEA board members that mentioned that they were planning to offer annual sponsorship opportunities. I thought the idea was great and is something that could really benefit our association and its vendors. This will need to be evaluated by MMA to see if it can be logistically handled but was thinking that we could offer our sponsorship opportunities al-a-carte style.

The benefits include but are not limited to:

- More exposure and better accessibility to vendors/sponsors
- Vendors will be able to establish a solid budget and know what they are going to spend for the upcoming year
- Instead of writing numerous checks for various function sponsors can write just one and know they are covered for the entire year
- Less paperwork and financials for MMA to process and track
- Annual sponsors could get an extra benefit in that we could offer them an annual link on our website and possibly run their logos 1/year in our newsletter

Sponsorship opportunities for 2012

Skiday Gold Sponsor	\$200
Skiday Silver Sponsor	\$150
Fall Convention Booth	\$475
Meet & Greet sponsor	\$125
Golf Activated Sludge Sponsor	\$900
Golf Mixed Liquor Sponsor	\$700
Golf hole platinum sponsor	\$250
Golf hole gold sponsor	\$175
Golf hole Silver sponsor	\$125

Convention Committee Report: André Brousseau reported on the following:

FINAL

1. The final invoice was paid to Sugarloaf for \$30643.95
2. The proposal received from Saddleback for Ski day was weak and unspecific, as a result Andre has decided to go back to Sugarloaf.
3. Ski day is March 7th, 2012 at Sugarloaf. (editor's note the date was later moved to March 14 to avoid a conflict with the Washington fly in with NEWEA).
4. Joan and André are doing a site visit to the Black Bear Inn this afternoon.
5. Joint show with MWUA February 7, 2012 Holiday Inn By the Bay
6. Spring Conference is April 27,2012
7. Annual Sponsorship memo for yearly events
8. Gradient Planning LLC (Marian Long PE,)

Public Relations Committee: Ryan Wadsworth was absent.

Safety Committee: Al Jellison had no report.

Communications Committee: Mac Richardson reported the following:

- Has not had a chance to get a newsletter out. Aubrey Strause and Mac will try and get Jaime Clark some articles next week. They are looking for articles for the next newsletter and for people to get involved.

Collection Systems: Doug Howard was absent.

Residuals: John Leslie has no report.

Operations Challenge: Alex Buechner had no report.

Industrial Representative: Dan Welch had no report.

Awards Committee: Mary Waring was absent.

JTCC Rep.: Leeann Hanson submitted the following **COMMITTEE REPORT**

Maine Wastewater Control Association Convention JETCC Report for November 18

3rd Management Candidate School (MCS)

MCS school is now underway at Portland Water District with 19 participants. The current class consists of 11 licensed WW Operators, 8 licensed DW Operators, 2 students who are not licensed yet. Within the count there are 3 students who have both licenses.

I distributed the MWWCA water bottles at the November class! They are great and make a great environmental statement! Thank you!

This February MCS class will be held at MWUA Annual Trade show in Portland. A training track at the conference is being tailored to the MCS students yet remaining open for anyone else who is in attendance. Within that track are two of the classes that MWWCA has organized for the conference which is great! This training track will bring all of these 19 students to the first full day of

JTCC Rep.: Leeann Hanson submitted the following **COMMITTEE REPORT**

the February Convention. Students are also being given a writing assignment.

It might be worth considering doing something similar to better integrate MCS students at the Fall MWWCA Convention and keep them there. While it is the end of the 12-month program. Perhaps I could forward some ideas to get MCS students to participate more and we could modify our schedule placing graduation at the end.

Earlier in November, JETCC forwarded invoice for current MCS and also budget request for next year. We won't know until summer if there is enough interest but at least we can be early in the planning stages. This year we modified our pricing for the 12-month program and are hopeful that we can break even. The interest in the MCS has been outstanding and given Maine a lot of recognition. The support from our partners has made it possible to continue and improve the program each year.

Year 1 was just WW Operators

Year 2 we added DW Operators and enrolled students in the SAC self study program

Year 3 we added presentation assignments & written assignments for each student & have integrated a class with the February Convention

Preliminary steps Online Training > possible outlet for industry marketing - recruiting

In Spring 2011 JETCC held a 6-week Basic WW course at USM. Each session was recorded for possibility of creating an on-line version of the training. Follow-up discussion between Leeann, Dick Darling and USM indicate that we are many steps away from creating an on-line training package, but there are opportunities to create an educational webinar / industry marketing tool to reach out to potential new operators, guidance counselors, or job placement professionals. JETCC Board will discuss this further on December 1. While it could eventually be an educational tool, the next step is really more of a marketing tool to make people aware of our industry. Its likely that a move forward on this will take a committee to further develop this concept.

Seeking suggestions for Spring 2012 Training Schedule!!!

We've got a few things in the works but still a way to go. Suggestions are welcome!

- I'm seeking a location for the 6 week Basic WW class in the Spring 2012. We really need a space with someone who is committed to being there at the start and end of the class. This is good opportunity for a facility with an operator who needs to take the class

- Next North Country Convention is in 2013.

Exam Dates

The Fall exam took place on Wednesday November 16. We hope to receive the results in time for Christmas! **May 16, 2012 is the date for the Spring Exam.** Applications for May exam are due by **March 30.**

Please contact Leeann directly if you have any ideas, training needs or would like to assist with hosting or teaching a class.

**JETCC
PO Box 487
Scarborough, ME 04070**

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JTCC Rep.: Leeann Hanson submitted the following **COMMITTEE REPORT**

253-8020
www.jetcc.org

WEB Developer: Steve Lane

MMA Rep: Joan Kiszely – no report.

1st Vice President Report: Jeff McBurnie -no report.

2nd Vice President Report: Travis Peaslee –no report

Immediate Past President Report: André Brousseau reported on the following:

- Leeann Hanson informed him that the MWWCA 45th anniversary water bottles were well received by the management school candidates.
- Need to think about a Keynote speaker for the Spring Conference
- It was noted that there was an application received from Robert Alling from Paris Utility District. Paul Rodriguez reported that the board was not going to bring this issue up at this time, and that he did not meet the qualifications. Joan Kiszely noted she would contact him to communicate to him that he does not qualify for lifetime membership.

Other New Business: None

Adjournment: Motion made by Mac Richardson, seconded by Al Jellison, all approved to adjourn the meeting at 12:25 p.m.